

HLTWHS005 – Conduct manual tasks safely

RTO CODE: 0022



Overview

This course provides the skills and knowledge required to recognise potentially hazardous manual tasks, preparing for then completing those tasks in a safe manner. Suitable for all workers involved in Manual Handling tasks in the health care sector.

Duration

- Pre-course theory – consisting of reading & theory assessment (approx. 2-3 hours)
- 1 day/ 5 hours (Face to Face)
- 9:00am to 2:30pm

Assessment

Theory Assessment

Practical Assessment

Entry Requirements

Participants **MUST**:

- Be at least 16 years of age
- Be an Australian/New Zealand Citizen or hold an eligible VISA
- Have the ability to read, write, understand and communicate with basic English.
- Have the physical ability to perform specific practical skills such as repositioning a person with a slide sheet
- and manoeuvring a mechanical lifter with a person in it.

Course Fees

- \$165.00 (GST included)
- \$20.00 (GST included) with a valid CITB

Courses must be paid for on booking unless alternative arrangements have been made. Training will not be confirmed until payment has been received

Content

- Identify manual tasks involving risk
- Prepare for manual tasks
- Complete manual tasks
- Contribute to Safe Work practices

Learner Requirements

- Provide your Unique Student Identifier (USI). To apply for a USI go to <https://www.usi.gov.au/your-usi/create-usi>
- Provision of Australian legal photo identification for enrolment purposes.

PPE (Personal Protective Equipment)

Supplied by ATEC, please wear:

- Suitable modest attire; and
- Closed in shoes

Outcome

On successful completion of all requirements of this course, learners will be issued with:

- 1) A Certificate of Attendance

Delivery Locations

- Lonsdale
- Ottoway

In addition to the courses scheduled at the above locations ATEC can also deliver training at your work site. Contact us for more information.

Pre-enrolment information

Important information for prospective students in regards to ATEC Policies is available at <http://www.atec.asn.au/pre-enrolment-information.html>

How to apply

Applications and enquiries can be made:

- Online – www.atec.asn.au
- Email – bookings@atec.asn.au
- **Call ATEC on 1300 112 832**

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