

(LF) Forklift Training & Assessment

(3 Days – Entry Level)

RTO CODE: 0022



TLILIC0003 - Licence to operate a forklift truck

Overview

Our 3-Day Entry Level Forklift Course provides inexperienced operators additional time to gain the skills and knowledge required to operate a forklift truck safely in accordance with all relevant legislative requirements. This course is required to be completed and passed prior to being assessed for the High Risk Work Licence for Forklift (LF class).

Note: Our 3-Day Entry Level Forklift Course is designed for people with minimal or no forklift experience.

Duration & Assessment

The 3-Day training course that we offer at ATEC involves a 4-Stage learning process, as follows:

- **Stage 1:** Pre-course online theory – consisting of our learner resource and an 84-question (true/false & multi choice) assessment.
This will need to be completed to attend stage 2 of training
- **Stage 2:** Day 1 of the face-to-face theory & practical block at either our Lonsdale or Ottoway site (Covering calculations, forklift checks/maintenance and practical)
- **Stage 3:** Day 2 of face-to-face theory & practical block at either our Lonsdale or Ottoway site, will be more intense practical training.
- **Stage 4:** Day 3 SafeWork SA Theory & Calculations Assessment – Closed Book & Practical HRWL Assessment by an approved SafeWork SA Assessor.

Entry Requirements

Participants **MUST:**

- Be at least 18 years of age
- Be an Australian/New Zealand Citizen or hold an eligible VISA.
- Have the ability to read, write and understand basic English and carry out basic mathematical calculations independently.

Please keep in mind, If you have English language, literacy and or numeracy issues and fail to disclose them, you may not satisfactorily complete the training, resulting in loss of fees paid. ATEC cannot be held responsible for a person's inability to successfully complete a course. Particularly in circumstances where the student fails to disclose pertinent information in their application for enrolment.

Course Fees

- \$650.00 (GST exempt)
- \$410.00 (GST exempt) with a valid CITB

Courses must be paid for on booking unless alternative arrangements have been made. Training will not be confirmed until payment has been received.

Re-Sit

In the event you do not pass the SafeWork SA Assessment, you will have the opportunity to re-book and re-sit this day of training. You will need to have successfully gained the TLILIC0003 unit.

- \$280.00 (GST exempt)

Additional Student Fees (individuals cost)

- Licence Fee– Approx. \$85.00

Please note: This fee is to be paid at a Service SA Customer Service Centre.

Content

- Plan work
- Conduct routine checks
- Shift load
- Shut down and secure forklift

Learner Requirements

- Provide your Unique Student Identifier (USI). To apply for a USI go to <https://www.usi.gov.au/your-usi/create-usi>
- Provision of Australian legal photo identification for assessment purposes.



Version March 2024

Ottoway
275 Grand Junction Rd
Ottoway SA 5013

Lonsdale
5 Refinery Road
Lonsdale SA 5160

www.atec.asn.au
T 1300 112 832
E bookings@atec.asn.au



PPE (Personal Protective Equipment)

To be supplied by participant:

- Safety Boots (steel cap)
- Safety glasses
- Work pants (work shorts accepted)
- Long-sleeved shirt (for WHS reasons please do not wear excessively loose clothing)
- High visibility vest (high visibility shirt/jumper is acceptable)
- Sun protection as required

Outcome

On successful completion of all requirements of this course, learners will be issued with:

- 1) A Statement of Attainment for TLILIC0003 – Licence to operate a forklift truck
- 2) Notice of Satisfactory Assessment (NSA) **
- 3) SafeWork SA Tax Invoice **

*** Items 2 & 3, plus 100 points of ID will be required to obtain your (HRWL).*

***You will need to take your Tax Invoice to a Service SA Customer Service Centre in SA within 60 Days of issue.*

Your HRWL Card will be mailed to you.

Delivery Locations

- Ottoway
- Lonsdale

Pre-enrolment information

Important information for prospective students in regards to ATEC Policies is available at

<http://www.atec.asn.au/pre-enrolment-information.html>

How to apply

Applications and enquiries can be made:

- Online – www.atec.asn.au
- Email – bookings@atec.asn.au

Call ATEC on 1300 112 832



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